

PPES PTA

BOARD MEETING

November 23, 2023

Attendees:

Jessica Wiltsee
Hilary Schmutz
Mira Choe
Amy Zahniser
Kim Howe
Sarah Marchetti
Tricia Perkins
Stephanie Cohn
Lindsay Capoccia
Erin Proctor
Karen Brown
Emily Velardo
Amy Manelli
Rebecca Blanchette
Courtney Caplan

- Jessica called the board meeting to order at 8:33a.m.
- Approved previous meeting minutes

1.Pocket Trumpet Update (Marchetti)

- Program starts on January 26, 2023
- 72 trumpets in total
- 2 students on waitlist
- Raise more funds? Live/Give to continue funding for 4th graders
- Planning a mini “show” for the Arts Fest

2.Teacher Update (Perkins/Cohn)

- RWE/PCEF Ambassadors
- Yearbook
- Camera (Jess will be point person for camera)
- Sponsored parent pages
- Continue with Bell or switch back to Lifetouch?
- 5th grade Clapout

- shirts (cash/check only)
- Spelling Bee
- Jen Wheelwright to help secure date
- Need volunteers, judges, setup/tear down crew

3. Teacher Appreciation (Velardo)

- Planned meals for week of conferences: Jimmy John's via PTA, Bagel Breakfast via Sign Up Genius, Latino Lunch via Jobana
- Offer one or two evening options like take and bake pizza (Jess Bost/Papa Murphy connection) for 40 teachers
- Drink cooler
- Cart food/drinks and drop off to each teacher (Pizzas to include 3 cheese, 3 pepperoni, 3 veggie)

4. Nomination Update (Caplan)

- Lindsay Capoccia, Erin Proctor, Karen Brown potential candidates
- Jessica Wiltsee and Mira Choe willing to stay on, if needed
- Post positions in Newsletter and social media with descriptions and a deadline of February 8, 2023 ASAP

5. Upcoming Events

- 3 day Book Fair planned for first week of April
- Teacher Appreciation week May 8-12, 2023
- Arts Fest May 24, 2023 from 4:30-7:00p.m.
- Field Day May 26, 2023

6. Kim Howe Update

- Playworks has been successful so far! Teachers are signing up for in class instruction. Students are already implementing new concepts of the Playworks program
- Need volunteers to substitute for classrooms
- Excited for Pocket Trumpet program, will add a blurb to the next Newsletter with photos
- PBIS/Book Vending Machine
- 430 books for each student to have a book
- follow up with Cheryl about ordering books
- Ribbon Cutting date within the next month
- Book thefts (move the machine to a different location or cover the door to keep tiny hands from reaching in a taking a book at will)
- Book Fair

- PTA will help teachers set up e-wallet
- PTA priority to keep paper Scholastic News
- Fall Book Fair monies supply vending machine books, Spring Book Fair monies supply Scholastic News
- PTA to send reminders to teachers and take baskets to each classroom for teachers to fill

7.Treasurer Report (Wiltsee)

- Balance as of 11/14/2022 \$63,715.58
- Income
 - Amazon Smile \$126.18
 - Spirit Wear \$167.00
- Expenses
 - Teacher Appreciation
 - Papa Murphys \$1326
 - Thanksgiving Pies \$54.88
 - Smith's \$57.18
 - Pocket Trumpets Purchase \$20,062.00
 - Less deposits received \$10,317.00
 - Total cost \$9,745.00
 - Other Budgeted Expenses
 - Mini Grant Spelling Bee \$175.00

8.Open Comments

- Chess Club
- Gina Mason hosts at EHMS-contact her for more information
- Kim said chess club can setup in open classroom in 1st grade hall
- Need a parent to oversee
- PTA will sponsor students in need

9.Closing Comments

-N/A

- Meeting Adjourned at 0939